

ERVING SCHOOL COMMITTEE
FINAL Minutes

Monday, February 10, 2020
6:00 p.m.

ERVING ELEMENTARY SCHOOL

AGENDA

Present: Erik Semb; Chair, Jenn Eichorn, David Chagnon, members, Jennifer Culkeen; superintendent, Bruce Turner; Director of finance, Brittanie Mimitz; Minute Taker, Theresa Kolodziej; Gill/Montague Representative, Lisa Candito; Principal, Mary Glabach, Makenzie Bailey, Lisa Bartlett, Lora George; EES staff.

- A Call Meeting to Order:** Meeting called to order at 6:00p.m. by Erik. AIF.
- B Pledge of Allegiance:** The pledge was recited by all in attendance.
- C Public Hearings:** None
- D Approval of Minutes from January 21, 2020*:** The minutes from 1-21-2020 were approved by Erik and seconded by David. AIF.
- E Warrants:**
 - 1. Voucher number 1109- Secondary Budget for \$17,830.05.
 - 2. Voucher number 1020- Elementary budget, Title IIA (140), Fed Sped EC (262), Title IV (309), 28-300-12700 Pre-K Tuition (Early childhood) for \$12,788.30.
- F Report of the Gill-Montague Representative:** They are currently in the process of choosing a new superintendent. The top three should be announced by end of day today. The hope is for the new superintendent to be chosen by April 1st and begin the job July 1st, 2020. They have added nine new teachers to the staff; including music and Physical Education. This will allow the academic teachers to focus more on their subjects. 16 students were inducted into the National Honor Society. There were two juniors and 3 seniors from Erving.
- G Collaborative for Educational Services Report:** Next meeting March 25, 2020.
- H Regionalization Update:** Currently conducting a study on the effects of transitioning to a regionalized school system. They are currently applying for more grants but would like the study to be completed by June 30, 2020. Erving can be at the meetings and express opinions but cannot vote. Next meeting is March 4, 2020 at 6:30.
- I Capital Planning committee Update:** They will begin installing the new carpeting next week.
- J Superintendent's Report:** The superintendent along with Anne, Prudie, and Principal Candito attended the second Development Day for Elementary Education. Trooper Carmichael of the Cyber Crimes unit will schedule a visit soon to do database for all. There is added money for rural aid.
- K Director of Finance and Operations Report:** Erving Elementary Budget- Erik motioned to accept the Erving Elementary Budget for 2020-2021 of \$3,361,524. The motion was

seconded by Jenn. AIF. The Erving secondary budget may change at the end of the year. There will be a projected 69-79 students. Erik motioned to accept the projected Erving Secondary budget for 2020-2021 in the amount of \$1,414,054. The motion was seconded by Jenn. AIF.

- L Principal Report:** There are currently 132 students attending Erving Elementary School. On February 24 the fifth and sixth graders will hear from Joan Menard and other staff members about what it is like transitioning from Elementary School to Secondary School. EES students and families will be signing a pledge to participate in “Tech Free Tuesdays” during the month of February. There will be two informational sessions held at the school. The first one will be led by Andrea Elson and the second by Officer Holst. All current 3-year old’s have filled out their paperwork for Pre-k. Tomorrow is Pre-k registration night. Registration will also be held on Wednesday from 10-11am. Mary Glabach and Julie Wheeler are looking into the needs of Pre-k families; specifically, tuition. There are a lot of families that pay but there are also a lot who do not. At least five letters have gone out for non-payment. They are currently looking into different options. For example: What would it look like if everyone paid or if no one pays? What is the best way to meet needs of families in both situations?

M Budget and Personnel Committee Report:

- Next Meeting Date – none

N Union #28 Committee Report:

- Next Meeting Date – Monday, March 16, 2020 @ 6:30 p.m.- Swift River School.
- JSC – Policy Sub-Committee – Monday, March 16, 2020 @ 6:15 p.m.

O Old Business: None

P New Business:

- **MSBA Statement of interest- Vote** Jenn made the motion to accept the MSBA statement of interest. “: Having convened in an open meeting on February 10, 2020, prior to the SOI submission closing date, the Erving School Committee, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated _____ for the Erving Elementary School located at 28 Northfield Road, Erving, Massachusetts which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future Priority 5, Replacement, renovation or modernization of school facility systems. The Erving Elementary School is asking for the replacement of the 47,176 square foot roof which is 25 years old and is currently leaking after continued attempts to repair and boiler that is 25 years old; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.” The motion was then seconded by Brian. AIF.

- **Selection of Negotiating Sub-committee members for Unit B Employees-Vote** Jenn made a motion which was seconded by David to nominate Erik and Brian to be committee members.
- **PTO Report-** The PTO is currently working hard on the annual calendar raffle. It will go home with students on Friday, March 27, 2020. Calendars will also be available to purchase at the front desk.

P. Policy Review and Update:

Second Reading, First Vote on:

- **IHBG-R- Home Schooling*-**
- **BDB- School Committee Officers*-**
- **BDFA-School Councils*-**
- **BDFA-E-1*-School Improvement Plan*-**

Erik motioned to vote on policies IHBG-R, BDB, BDFA, and BDFA-E-1. It was then seconded by Jenn. AIF.

A motion by Jenn, then seconded by David was made to accept policies IHBG-R, BDB, BDFA, and BDFA-E-1. AIF.

Final Vote on:

- **ADC- Tobacco Products on School Premises Prohibited*-**
- **BBA- School Committee Powers and Duties*-**
- **BBBC- School Committee Member Resignation*-**

A motion was made by Jenn; seconded by David to accept policies ADC, BBA and BBBC.

AIF.

Final Vote to Delete:

- **BEDBA- Agenda Distribution*-** A motion was made by Erik and seconded by David to delete policy BEDBA. AIF.

Q Future Business

- Next School Committee Meeting Date: **Tuesday, March 10, 2020 7:00 p.m.**
- Erving Policy Committee – **Tuesday, March 10, 2020 6:30 p.m.**

R Adjournment- Motion to adjourn the meeting by Erik, then seconded by David. AIF.

* Enclosures

A true copy attest:

Jennifer J Culkeen
Superintendent of Schools